

**Return to:**

Granite State College  
Student Accounts Office  
25 Hall Street, Concord, NH 03301  
Phone: (603) 513-1330  
Fax: (603) 513-1386  
student.accounts@granite.edu

Federal regulations require Granite State College to release to students any federal financial aid credit balance after all direct costs (tuition and mandatory course fees) for the term have been paid. All or a portion of your refund check may include Title IV federal financial aid funds.

**You have told us you do not wish to cash the credit balance refund that was issued to you.**

- I have enclosed the uncashed refund check with the word 'VOID' written across the front of the check, in an envelope addressed to the Student Accounts Office at the address above.

**Please indicate below how you wish for the proceeds from the uncashed check be handled:**

- I give permission to GSC to send the funds back to my Servicer on my behalf. If I do not have any federal loans to return the money to, I understand that I will be reissued a check or direct deposit refund (if I opt for electronic deposit to my bank account – ACH delivery).

**OR,**

- I wish the funds be placed as a credit on my student account to be used to pay toward my next term's course charges. I understand any remaining credit balance after the subsequent terms enrollment add/drop period has ended, a check (unless I opt for electronic deposit directly to my bank account -ACH delivery) will be issued to me.

If you wish to reduce the amount of federal financial aid you receive during the current financial aid, please complete an Award Revision Request form. This could minimize or eliminate any future refund checks for the current financial aid year. Here is a link to the form for your convenience: <https://my.granite.edu/sites/my.granite.edu/files/media/financial-aid-forms/awardrevision.pdf>

\_\_\_\_\_  
Student Name *(please print)*

**9** \_\_\_\_\_  
Student ID

\_\_\_\_\_  
Student Signature \*

\_\_\_\_\_  
Date

\* If you submit this form via your school assigned go.granite.edu email, there is no need for a signature.