Looking up a course to add in WebROCK

1. From the WebROCK main menu, select the **Registration** option.

2. Select the **Look–up Classes to Add** option.

3. Select the term you are interested in registering for.
4. Select the subject of the course you are interested in registering for. Once you have selected a subject, click Course Search.

5. The next screen will display all courses being offered in that subject for the term you selected. Click any of the View Sections buttons to view the details for what time and at what campus each course is being offered.
6. Select the course you would like to register for by checking the box to the left of the course listing. Click the **Register** button. This will register you for the course you have selected.

7. To register for another course, repeat this process by clicking the **New Search** button (see purple arrow above). This will take you back to term selection screen (see step 3) – repeat steps 3-6 for all courses you would like to register for.

8. To verify that you have successfully registered for a course return to the mail menu in WebROCK. Select the **Registration** link.

9. Under the registration menu select **Student Schedule**.
10. The student schedule will display the current week. Select the **Detail Schedule** link at the bottom of the page.

11. The **Student Detail Schedule** will show you the details for all courses you are registered for.