Recreation Assistant – Dover, NH

Position Type: Full Time - Permanent

**POSITION SUMMARY**: The Recreation Assistant assists in the planning, organizing, and directing activity programs for customers. Recreation services will include physical, creative, cognitive, social, spiritual, and community programs in accordance with customers' needs. The Recreation Assistant contributes to the documentation of customers' progress toward their goals and response to the recreation plan. 37.5 hours per week primarily on secure dementia unit. Hourly wage is $10-12 based on experience. Shifts are somewhat flexible but days are Mon, Wed, Thu, Fri and every other weekend.

**RESPONSIBILITIES/ACCOUNTABILITIES**:
- Assists in planning and promoting recreation based on the needs and interests of the customer
- Encourages social communication through group recreation
- Provides programs in all recreation component areas on an individual and group basis
- Assists customers with participation in religious programs
- Assists customers with leisure recreation
- Provides individual intervention to identified customers and non-participants of group programs
- Provides input into the design of monthly recreation services
- Documents customer attendance and participation level at recreation programs, writes progress notes, and attends care plan meetings as appropriate
- Attends appropriate in-service training programs
- Assists in the maintenance, storage, and use of the recreation department supplies
- Performs other responsibilities as directed by the Recreation Director
- Assists with set up of volunteer program and appreciation
- Assists in transporting customers to and from recreation programs
- Assists with admission assessments, Clinical responsibilities: MDS, care plans and progress notes
- Assists with customer council's purpose, attendance, and outcomes
- Facilitates community interaction programs
- Puts Customer Service First: Ensures that customers and families receive the highest quality of service in a caring and compassionate atmosphere which recognizes the individuals' needs and rights
- Performs other duties as requested.

We are located near downtown Dover, NH, home to many shops and restaurants with close proximity to UNH.

**Applicants should apply via [www.genesishcc.com/career-opportunities](http://www.genesishcc.com/career-opportunities)**
- Linda Jarvis, Recreation Director, Langdon Place of Dover