

Return to:

Office of Financial Aid, 25 Hall Street, Concord, NH 03301
Phone: (603) 513-1392
Fax: (603) 513-1386
financial.aid@granite.edu

Student Information

Last Name First Name Middle Name GSC Student ID #

Address

City State Zip Phone Number

Email Address (Required for WISE account for online timesheet)

I understand that my continued employment with GSC is contingent upon my successfully completing a background check. I agree to promptly respond to HireRight's email request to begin this process. I understand that failure to complete the background check process will result in termination of my work study employment with the college.

Student Signature *Date*

Position Information

Job Title: _____

GSC Campus: _____ Department: _____

Requested Start Date: _____ Average # of Hours Per Week: _____

- I-9 on File with HR (submit to Human Resources)
- Acknowledgement that FERPA/GBLA training must be completed annually (submit to the Registrar's Office)
- Security Report provided to student

Supervisor Name: _____ Fax: _____ Proxy: _____

Supervisor Signature: _____ Date: _____

Financial Aid Authorization

Authorized Aid Amount: \$ _____ Wage: \$ _____ Eligibility Period: _____ to _____

Earnings above the Aid Amount or outside of the eligibility period are not eligible for funding under the Federal Work Study Program. Aid amount may be adjusted by the Office of Financial Aid based on the student's enrollment.

Enrollment Plans: _____ Job Description on file:

GSC Authorized Signature: _____ Date: _____